SHORT-TERM TECHNICAL ASSISTANCE & TRAINING
Quarterly Report
Fourth Quarter, FY05
July – September, 2005

NARRATIVE

TITLE

Quick Response, Short-Term Technical Assistance and Training Supporting Gender Integration in USAID Operating Units under Leadership of EGAT/WID, GEW-I-01-02-00019-00

Background

A contract to carry out this assistance was awarded to a consortium led by DevTech Systems, Inc. on September 30, 2002. The objectives of the contract are: 1) to support the efforts of EGAT/WID to further the integration of gender in all Agency policies, programs, projects, research materials, information systems and in multilateral and bilateral policy dialogue efforts; 2) to increase awareness of, information about, and skills for addressing gender issues; and 3) to provide intellectual and technical leadership in gender integration and the advancement of women in development.

Expected Results

Technical services provided will support USAID Missions, USAID operating units in Washington, and others (host country governments, NGOs, other USAID partners and other donors, etc.) requiring innovative gender expertise and approaches in assessment/analysis, design, implementation and evaluation of programs and projects to ensure that gender is included as a key development variable in all activities. These services will enhance the effectiveness and sustainability of USAID's development assistance by identifying and building on women's roles and capabilities and identifying and minimizing the constraints to women's participation in social, economic and political processes. Technical training on gender in USAID's various strategic focuses and sectors (economic growth, agriculture and trade; democracy, conflict and humanitarian assistance; and global health) will also be provided.

Project Core Activities

The Project Core Activities for the fourth quarter (July - September, FY05) are divided into the following four parts:

A. **Activity Narrative and Task Report** – The Activity Narrative and the Task Report contain both a discussion and account of events covered during the reporting period, as well as planning for future undertakings done during the reporting period. The Task Report includes a timeframe for each event.

B. Significant Results – A summary of significant results accomplished to date.

C. Project Management – A report on what activities were accomplished to fulfill contractual responsibilities.

D. Implementation Constraints – A report of constraints to the fulfillment of specific contractual responsibilities, and adjustments made to the plan.

A.1. *Quarterly Activity Narrative*

DevTech responded to various requests from EGAT/WID and USAID Missions for Short-term Technical Assistance and Training (STTA&T) during the fourth quarter of FY05. DevTech also responded to requests for STTA&T from other USAID operating units including, NRM, PR, and OTI.

During the fourth quarter DevTech continued providing technical assistance to USAID/El Salvador in order to implement the recommendations made in the 2004 gender assessment and to assist the recently-established Mission Gender Committee in incorporating gender considerations into the design, implementation and evaluation of their respective SO programs and activities. DevTech also recruited consultants to provide technical assistance and gender training to USAID/South Africa staff in the up coming quarter. The gender team will provide sector specific gender training, as well as an overview report summarizing the results of the training sessions. Additionally, DevTech identified a gender assessment team which will be traveling to Cambodia next quarter to conduct a comprehensive gender assessment of USAID/Cambodia's recently approved Strategy Statement. DevTech also reviewed and commented on a Country Strategy Statement for Bangladesh.

DevTech continues to provide a significant amount of support to the West Africa Water Initiative (WAWI), which began in the fourth quarter of FY04. During this quarter, the three national gender consultants continued to provide technical assistance to WAWI partners and finalized the workshop reports summarizing the results of gender mainstreaming workshops which were carried out in Ghana, Mali and Niger during the previous quarter. The final workshop reports will be available for review next quarter (Oct-Dec FY06). A no-cost extension was granted until November 1st to enable the three national gender consultants to implement final technical assistance activities which had not been possible to implement during this quarter due to the rainy season. A cost extension was granted the international gender consultant until November 15 in order to produce the final analytical report on the project's lessons learned. . DevTech continues to provide gender expertise to a project of the Microenterprise Development Office in collaboration with the IRIS Center at the University of Maryland to develop a manual on poverty measurement tools. Additionally, DevTech is collaborating with the NRM Office to integrate gender into a

series of Sustainable Tourism training modules. A draft of the gender evaluation of the Office of Transition Initiatives (OTI) program in Afghanistan was completed this quarter and the final version will be published next quarter. The gender component of this activity was embedded within Social Impact's broader program evaluation.

Demand for gender training continues to be an important aspect of the technical assistance provided by DevTech. During the previous quarter, a DevTech consultant traveled to Dublin, Ireland to provide gender training for USAID/AG partners at the Global Livestock CRSP conference. A draft report summarizing the results of the training was received this quarter and will be finalized during the upcoming quarter. A one day, sector-specific gender training was conducted for Conservation International Headquarters Staff this quarter, concluding a series of gender trainings that began in September, 2004. DevTech TO1 staff and senior technical advisors continued to work on the gender training modules, which will be field-tested next quarter during the gender training sessions with USAID/South Africa Staff. DevTech received and is finalizing gender training materials in Spanish that were developed by the DevTech consultant who conducted training for USAID/Paraguay during the previous quarter. DevTech has also been revising and distributing a resource CD of tools for gender integration.

A.2. *Quarterly Task Report*

---

1. Technical Assistance to EGAT/WID

Tasks Completed this Quarter:

1. Country Strategy and Concept Paper Reviews
DevTech reviewed a Country Strategy Statement for Bangladesh.

---

2. Technical Assistance to Missions

Tasks Completed this Quarter:

1. USAID/El Salvador
A DevTech consultant continues to provide technical assistance in implementing the recommendations made in the 2004 gender assessment for integrating gender into El Salvador's Mission programs.

2. USAID/South Africa
DevTech identified consultants and initiated preparations for providing technical assistance and gender integration training to USAID/South Africa staff per the recommendations made in the 2004 gender assessment.

---

3. USAID/Cambodia
A Gender team was selected to do a comprehensive gender assessment of SOs identified in USAID/Cambodia's recently approved Strategy Statement.

Tasks Planned for Next Quarter:

1. Summary report on the gender integration activities in USAID/El Salvador programs and recommendations for next steps.
2. Gender assessment/analysis of the program components of USAID/Cambodia's Strategy Statement.
3. Technical assistance and training to USAID/South Africa staff.

3. Technical Assistance to Other USAID Operating Units

Tasks Completed this Quarter:

1. West Africa Water Initiative
Short-term gender mainstreaming technical assistance for field partner organizations in the West Africa Water Initiative (WAWI). The national gender consultants in Ghana, Mali and Niger submitted draft workshop reports, summarizing the results of the gender mainstreaming workshops.

2. EGAT/PR/MD
A DevTech consultant providing technical assistance to the Microenterprise Development Office to collaborate with the IRIS/University of Maryland to incorporate appropriate gender considerations in the development of household poverty measurement tools.

3. EGAT/NRM
A collaborative effort with the NRM Office to integrate gender into a series of Sustainable Tourism training modules.

4. USAID/Afghanistan, OTI
The draft evaluation report of the gender aspects of OTI's program in Afghanistan was completed this quarter and will be finalized during the next quarter.

Tasks Planned for Next Quarter:

1. Continue work with EGAT/NRM on integrating gender into the Sustainable Tourism training modules.
2. International and national gender experts will continue to provide technical assistance to the WAWI partners, building upon the skills presented in the gender integration workshops. The finalized workshop reports will be released

and a final analytical report on lessons learned will be produced
3. Continued technical assistance on gender to EGAT/PR/MD
4. Final report and presentation on the gender evaluation of OTI's program in Afghanistan
5. Technical assistance will be provided to EGAT's Last Mile Initiative to develop a gender strategy. The gender strategy will include guidelines and resources for integrating gender into the Last Mile Initiative's information technology communications activities globally.The technical assistance is being provided by DevTech TO 1 staff in collaboration with an externally-funded consultant.

4. Trainings and Workshops

Tasks Completed this Quarter:

1. Training for Conservation International
The final gender training for Conservation International Headquarter staff was conducted Sept 22nd.

2. USAID/Paraguay
The draft gender training materials in Spanish were received and are being finalized for publication next quarter.

3. CRSP/GL Training
The draft report of the results of the gender training was received this quarter. The final report will be released next quarter.

4. Gender Training Modules
DevTech TO1 staff and Senior Technical Advisors continued work on a set of modules for USAID-oriented gender integration training, which will also be produced in in electronic format.

Tasks Planned for Next Quarter:

1. Continue preparation and refinement of the gender training modules.
2. Finalize the gender training materials in Spanish produced by the DevTech consultants who conducted the gender training for USAID/Paraguay staff and partners.
3. Finalize the CRSP/GL training report.
4. Pending requests for sector-specific training in Uganda, Peru, and Bolivia.

5. Communications, Reporting and Dissemination

Tasks Completed this Quarter:

1. Submitted Quarterly Report (April-June, 2005) to EGAT/WID and the

Development Experience Clearinghouse (DEC).
2. Presentation on progress in developing tools for gender integration at the quarterly meeting of EGAT/WID IQC partners.

Tasks Planned for Next Quarter:

1. Issue Quarterly Report (–September-December 2005) to EGAT/WID
2. Finalize report on the gender evaluation of OTI's Program in Afghanistan
3. Produce gender integration training materials in Spanish.
4. The report on the results of the gender workshops conducted in Mali, Ghana and Niger for WAWI will be finalized next quarter.
5. The training evaluation report of the gender training conducted for the Global Livestock CRSP conference will be finalized next quarter.

B. Significant Results

To a degree, increased demand for technical assistance and training has followed recommendations from previous gender assessments. Development of specific tools to assist USAID missions in gender integration throughout the programming process has continued, as outlined in the Annual Workplan. Resource CD and gender training modules have received positive feedback.

C. Project Management

DevTech continues to respond quickly and effectively to requests from USAID for technical assistance and training. The scope and number of activities completed to date has provided a large consultant pool for fielding new requests and DevTech also continues to invite broad participation from its subcontractor partners on many activities. A recent lag in demand, probably due at least in part to uncertainty about change in the USAID programming process, has allowed core staff opportunity to further the development of training modules and technical tools.

D. Implementation Constraints

TO1 has felt the effects of uncertainties about changes in USAID programming processes, including proposed changes in ADS requirements for gender assessments at the Mission level. In particular, TO1 has experienced some drop-off in demand for Mission-wide gender assessments.

Longer term technical assistance, such as that provided for the West Africa Water Initiative, presents challenges not encountered in TA covering shorter and more discrete time periods, including budget and management obligations. Some of those challenges are further compounded when external events, such as acute resource shortages, occur in project areas.